Electrical Safety Program
Appendix D-Annual Field Audit Retraining Form

The following form must be completed by the manager auditing a worker after a worker fails any section of their annual field audit. This form must be attached to the annual field audit that has been failed by the worker as part of the documentation process.

Identify which section(s) of the annual field audit the worker failed:
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Describe the measures taken to ensure that the worker understands the sections that he failed and any retraining that took place:
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

A follow-up audit will be performed on the following date:
______________________________________________

Auditor Signature       Date

Worker Signature        Date