



FORM EHS 10-10

RAM RADITION SAFETY PROGRAM AUDIT REPORT

I. INTRODUCTION

This form documents findings identified during a radiation safety program (RSP) audit covering Florida State University (FSU) activities involving radioactive material (RAM) for Calendar Year ____ by _____.

The audit evaluated the FSU Radiation Safety Program's (RSP's) content, implementation, and compliance with requirements specified in the referenced regulations and regulatory authorizations, with emphasis on the program's effectiveness in keeping exposures as low as reasonably achievable (ALARA). Program efficiency and liability issues were also audit considerations. Findings, corrective actions/preventive actions (CAPAs), and recommendations are summarized.

FL RAM License No. 32-10, Category 3M(I), Type A Academic Broad Scope (BS); expires 8/31/25

last change: Amendment # ____, issued _____

Note: The University's Type A specific BS license authorizes possession and use of specified RAM in specified quantities (usually millicurie range), for any authorized purpose.

II. AUDIT & INSPECTION HISTORY

- A. FDOH BRC inspections:** _____
- B. Violations** noted during last inspection Yes ☐ No ☐
Description of violations: _____
- C. Corrective Actions (CA)** taken N/A ☐ Yes ☐ No ☐
- D. Violations** noted during last inspection Yes ☐ No ☐
- E. Recommendations** made by inspectors Yes ☐ No ☐

III. RSP ORGANIZATION & SCOPE OF OPERATIONS

A. RSP Organization

FSU Department of EHS Radiation Safety Office	M. Carothers Hall (MCH), Suite 1200 Tallahassee, FL 32306-4481	<i>www.safety.fsu.edu</i> (850) 644-6895
Management:		
ESH Director:		
ESH Assoc. Dtr.:		
RSO:		
Former RSO:		
ARSO:		
RS Technician:		
RSC Chair:		
RSC members:		
Fox Lab Dtr.:		
RSS Support:		

B. RAM Licenses

- 1. FL general license** (GL) current with FSU GL source inventory [64E-5.213(4)(a), .511(4), FAC] Yes ☐ No ☐
- 2. FL specific BS license #32-10** is current with FSU radiological operations [64E-5.213(4)(a), .511(4), FAC] Yes ☐ No ☐



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III. RSP ORGANIZATION & SCOPE OF OPERATIONS (contd.)

C. RAM Use & Storage

1. **RAM Users** Note: License Condition (LC) 12.A and the BS regs – 64E-5.209(5)9(b), FAC - require FSU to maintain a list of RAM Authorized Users (AUs) approved by the RSC.

No. of RAM Permits: _____ No. of RAM AUs: _____ No. of Rad Workers: _____

2. RAM Use & Storage Locations

No. of campus bldgs. w/ RAM: _____ No. of remote sites: _____ No. of field sites: _____

Main Campus

1. Biology Unit 1 (BIO) (**no RAM**)
2. Biomedical Research Facility (BRF) (**no RAM**)
3. Carraway Building (CAR) (**no RAM**)
4. Chemical Sciences Laboratories (CSL)
5. Collins Nuclear Research Building/Fox Lab (NRB)
6. Dittmer Lab of Chemistry (DLC)
7. Hazardous Waste Facility (HWF)
8. Kasha Laboratory Building (KLB)
9. Keen Building (KEN) (**no RAM**)
10. King Life Sciences Building (KIN)
11. Materials Research Building (BLD.3) (RF3)
12. Medical School Research Bldg. – College of Medicine (MSR)
13. M. Carothers Hall (MCH)

Main Campus

14. Psychology Dept. Bldg. (PDB)
15. Rogers Building (OSB)
16. Sandels Building (SAN)

Off Campus

1. High Magnetic Field Laboratory (Mag Lab)
Innovation Park, 1800 E. Paul Dirac Drive
Tallahassee, FL 32310-6046

No RAM:

2. FSU/Ringling Brothers Museum of Art
5401 Bay Shore Rd., Sarasota, FL 34243
3. FSU Coastal & Marine Laboratory (Marine Lab)
3618 US-98, St. Teresa, FL 32358

3. **FSU address or physical locations** unchanged; RAM facilities &/or storage area(s) unchanged since last audit LC 22, 64E-5.201(1), .213(4) Yes ☐ No ☐
4. **Regulated RAM activities** unchanged since the last audit, so current public dose limits compliance study remains valid LC 22, 64E-5.201(1), .213(4) Yes ☐ No ☐
5. If no to 3 or 4, study revised & license amended to approve changes & revised study LC 22, .213(4), .313(2) Yes ☐ No ☐

IV. FACILITIES & EQUIPMENT

A. Facilities Status

1. **Facilities** accurately described in License Condition 10 (i.e., facility descriptions match current layout of facilities) LC 12 & 22, .213(4) Yes ☐ No ☐
2. **Facilities** are adequate for safe & compliant regulated RAM activities .208(2), .303 Yes ☐ No ☐
3. **RAM Storage Capacity** adequate for all authorized RAM .320 Yes ☐ No ☐
4. **Local law enforcement & fire departments** notified of all RAM storage locations [recommended] Yes ☐ No ☐
- B. **Facilities Explosion/Fire Risks:** Evaluated & addressed to minimize hazard [recommended] Yes ☐ No ☐
- C. **Lab Postings:** Below documents are posted in conspicuous location(s) to permit radiation workers to observe them on the way to/from work .901, .1302 Yes ☐ No ☐



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V. FACILITIES & EQUIPMENT (contd.)**D. RAM/Radiation Warnings****1. RAM storage areas:**

- Posted with "Caution/Danger – Radioactive Materials" signage .323(5) Yes ☐ No ☐
- Posted with "Caution – Radiation Area" signage when radiation levels are > 5 mR/hr at 30 cm N/A ☐ Yes ☐ No ☐ .323(1)

2. RAM containers/contaminated equipment: properly labeled: Yes ☐ No ☐

"Caution/Danger – Radioactive Materials", "Radioactive", etc. .322(3), .325(1), .1316(7)

Exemptions: Containers with RAM quantities < what's listed in FL BRC *RAM Requiring Labeling*, containers with RAM concentrations < specified in FL BRC *ALIs, DACs, and Effluent Con.*, Table 3, & containers attended by an individual who takes necessary safety precautions

3. Additional info.: Provided on or near required signs/labels to make personnel aware of potential radiation exposures and to minimize exposures Yes ☐ No ☐ .322(3)**4. Lab entry doors:** posted with RAM warning icon & text .322(3), RSM Yes ☐ No ☐**E. Facilities & Equipment Security****1. RAM sources/devices** locked while in storage & not under direct surveillance .320, .321 Yes ☐ No ☐**2. RAM storage areas & keys** controlled by authorized personnel .320 Yes ☐ No ☐**3. Access to RAM use/storage areas** restricted to AUs & individuals escorted & supervised by an AU Yes ☐ No ☐ 320, .321, .1307(1)

Description of extra security precautions: _____

F. Facilities & Equipment Housekeeping/Maintenance**1. RAM facilities, radiation-generating devices and radiation-related safety equipment** are appropriate for current radiological activities Yes ☐ No ☐ .323(5)**2. RAM transport/storage containers** maintained in acceptable physical condition, labels/markings are present & legible, replacement labels available Yes ☐ No ☐ LC 15, .1502**3. RAM rad-safety, contamination control & emergency equipment** Yes ☐ No ☐

personal protective equipment (PPE), leak test kits, decontamination & LSC supplies, signage, spill kits, spare RAM storage containers & portable shielding are appropriate for current radiation activities & available .303, .1302, .1318(1), .1319

G. Radiation Survey Instruments**1. Sufficient calibrated (12-months) survey instruments** are available to perform required area and contamination surveys Yes ☐ No ☐ .314(2), .809(1), .1318(3)**2. Sufficient radiation check sources** available for required function tests prior to use .303 Yes ☐ No ☐RS OfficeCSLNRB Fox Lab



☢ RAM RADIATION SAFETY PROGRAM AUDIT REPORT ☢

V. FACILITIES & EQUIPMENT (contd.)

H. Radiation Monitoring Equipment

- | | | |
|--|---------|--|
| 1. Assigned, area badges & control badges are stored in locations isolated from radiation sources & protected from heat, light, moisture & chemicals | 314(4) | Yes ☐ No ☐ |
| 2. Personnel Monitoring (PM) badges exchanged & promptly processed (within 14 days of end of period) | .314(4) | Yes ☐ No ☐ |
| 3. Adequate precautions taken to prevent deceptive exposures to PM badges | .314(4) | Yes ☐ No ☐ |
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- | | | |
|---|---------|--|
| 4. All badges accounted for (i.e., no lost or damaged badges) | .314(4) | Yes ☐ No ☐ |
| Description of circumstances involving lost or damaged PM badge(s): _____ | | |
-
- | | | |
|---|---------|--|
| 5. If no to E, RSO immediately notified & a record of worker's estimated dose made, provided to badge vendor & a record kept on file | .314(4) | Yes ☐ No ☐ |
| 6. PM badge reports undergo timely review (i.e., within 7 days) by RSO | .314(4) | Yes ☐ No ☐ |
| 7. RSO provides dose reports annually to monitored workers, & termination dose reports within 30 days of receipt of final dose report | .903 | Yes ☐ No ☐ |
| 8. Results of review of PM badge reports (describe any issues, & any corrective actions taken or planned: _____) | | |
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- | | | |
|--|---------|--|
| 9. RSO investigates any worker doses considered to be excessive or unnecessary | .303(2) | Yes ☐ No ☐ |
| Description of worker dose investigation(s): _____ | | |
-
10. Dosimetry Program Issues: _____

VI. PROCEDURES

- | | | |
|--|------------------------------------|--|
| A. Current RSP Policies & Procedures properly address all RSP elements & are adequate | .208(2), .303(1),
703(1), .1302 | Yes ☐ No ☐ |
|--|------------------------------------|--|
- RSO-related Policies & Procedures**
- | | |
|---|---|
| 1) 4-OP-G-6 Radiation Safety | https://policies.vpfa.fsu.edu/policies-and-procedures/safety-insurance/radiation-safety |
| 2) Rad. Safety Committee Charter | https://safety.fsu.edu/safety_manual/Radiation%20Control%20and%20Policy%20Committee.pdf |
| 3) Radiation Safety Manual | https://www.safety.fsu.edu/safety_manual/Radiation%20Safety.pdf |
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- | | |
|---|-----------------------------------|
| B. <u>RSP Administrative Procedures</u> | |
| 1. RS Committee meetings held at required intervals; minutes kept on file | RSM, .209(2) |
| 2. RS Committee reviews/approves annual; program audits, RAM proposals & AUs, & oversees the RSO/RSP | LC 12.A, RSM, .209(2), .209(5)(b) |
| 3. Annual RSP audit reports on file addressing all licensed and registered radiological activities, which are reviewed & approved by the RSC | RSM, .209(2) .303(3) |
-
- | | | |
|--|---------------|--|
| 4. List of current RAM AUs and RAM use permits approved by RSC kept on file | LC 12.A, .313 | Yes ☐ No ☐ |
|--|---------------|--|
-
- | | | |
|---|------|--|
| 5. Public dose limits compliance study on file addresses current scope of activities | .313 | Yes ☐ No ☐ |
|---|------|--|
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VI. PROCEDURES (contd.)**C. Operating & Emergency Procedures**

1. **O&E procedures** include instructions appropriate to the uses .1302 Yes ☐ No ☐
– ALARA measures – General guidelines for safe use
– Locking/securing radiation sources – Records maintenance
– Personnel monitoring & use of PM equipment – RAM shipping/receiving
– Emergency procedures
2. **Contamination control measures** in place, including decon action levels .1316, .1318(2), .1319 Yes ☐ No ☐
3. **Leak test procedures** for sealed sources in place for semiannual testing;
leak tests performed semiannually & records kept for 3 yrs. .312(1), .1303 Yes ☐ No ☐
4. **RAM storage areas** surveyed & results documented to verify that radiation
levels are < 2 mrem/hr .314(1), .1319(1) Yes ☐ No ☐
5. **Area surveys** made to determine contamination in pertinent areas .1319(1) Yes ☐ No ☐
– At end of days of use or receipt of RAM in RAM use/storage areas
– Weekly during weeks of use in RAM use/storage areas
- Frisks of personnel exiting radiologically controlled areas (no records if < actions levels)
6. **Radiation area/high rad areas:** If surveys find rad. levels warrant posting or
controlled access, areas are properly posted/barricaded to prevent access N/A ☐ Yes ☐ No ☐
.312(1)
7. **Contamination smear surveys** made at end of days of use in routine-use RAM
use/storage areas not detected by survey instruments (i.e., weak beta-emitters) .1319(1)(e), (3) Yes ☐ No ☐
8. **Airborne radioactivity surveys** made to test for airborne contamination
in pertinent areas N/A ☐ Yes ☐ No ☐
.1318(2)
9. **Survey/wipe records** kept for 3 years .1319(3), (4) Yes ☐ No ☐
10. **RAM discharges** to uncontrolled areas documented, limited .1318(2) N/A ☐ Yes ☐ No ☐
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11. **Bioassay program/procedures** in place to evaluate internal doses .1320 Yes ☐ No ☐
12. **RAM sealed source physical inventories/inspections** conducted semiannually,
with records kept for 3 years .1304 Yes ☐ No ☐
13. **RAM unsealed source inventories** tracked by the RSO to ensure compliance
with quantity limits, with records kept for 3 years .208(2), .320., 321 Yes ☐ No ☐
14. **GL & Exempt RAM source inventories** tracked by the RSO (recommended) Yes ☐ No ☐

D. RAM Ordering, Shipping, Receipt & Disposal Procedures

1. RAM orders approved by the RSO to verify that the RAM is authorized LC 11, .213(4) Yes ☐ No ☐
2. RSO verifies that all RAM & x-ray machines are shipped/transferred
to parties that are licensed/registered to receive them LC 11, .213(4), .511(2) Yes ☐ No ☐
3. Incoming & outgoing RAM packages processed only by
personnel who are qualified hazmat employees .1502(2), 49 CFR 172.700-.704 Yes ☐ No ☐
4. All RAM shipments prepared per 49 CFR requirements (packaging,
marking, labels, shipping papers/ERI) LC 15, .1501, .1502(2),
49 CFR Parts 172, 173 Yes ☐ No ☐
5. Incoming RAM packages surveyed & wiped ASAP & not > 3 hrs. after receipt
if evidence of degradation of package integrity .327(2) & (3) Yes ☐ No ☐
6. If contamination or elevated rad levels detected on incoming RAM package,
RSO immediately notifies final delivery carrier & FDOH BRC N/A ☐ Yes ☐ No ☐
.327(4)



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VI. PROCEDURES (contd.)

D. RAM Ordering, Shipping, Receipt & Disposal Procedures (continued)

7. RAM shipping papers kept for 2 years beyond date of shipment 49 CFR 172.201(e) Yes ☐ No ☐
8. Rad. waste shipping papers kept for 3 yrs beyond shipment date 49 CFR 172.201(e) Yes ☐ No ☐
9. Radwaste disposal records kept indefinitely & demonstrate that waste was transferred to licensed recipients .103, .328(1), 49 CFR 172.201(e) Yes ☐ No ☐

E. Records, Reports & Notifications

1. **GL RAM:** RSO reports any changes to the GL RAM source inventory to FDOH BRC .205., .206 Yes ☐ No ☐
2. **Incidents:** RSO makes required notifications & submits required reports within specified times in the event of a rad incident N/A ☐ Yes ☐ No ☐
64E-5 Parts III, IX, XIII

3. **Survey/Wipe Records:** have all required info & retained for 3 years .1319(3), (4) Yes ☐ No ☐

4. SL RAM Training Records

- a. Rad. safety training records for users of SL RAM document info. required by .1307 & records maintained indefinitely (recommended) .1307(3) Yes ☐ No ☐
- b. Rad. safety training records document .902(1) topics & practical training/testing (recom.) Yes ☐ No ☐
- c. Training records document annual refresher instruction on .902(1) topics, review of the last annual RSP report, plus a Q&A session (recommended) Yes ☐ No ☐

5. DOT RAM-Hazmat Employee Training (HET) Records

- a. HET records maintained for all workers with job functions impacting Class 7 RAM transport safety for 90 days beyond worker termination 1502(2), 49 CFR 172.704(d) Yes ☐ No ☐
- b. HET records document training in all topics specified in 49 CFR 172.702(a) & have all info. required by 172.704(d) 49 CFR 172.704(d) Yes ☐ No ☐
- c. HET records show training completed within 90 days of employment or change in job function, & refresher training provided every 3 years 49 CFR 172.704(c) Yes ☐ No ☐

6. RSP Records

- a. Leaking sealed source reports: FDOH BRC notified within 5 days of discovery of a sealed source contaminated > 0.005 uCi; report kept on file N/A ☐ Yes ☐ No ☐
.312(1)
- b. Public dose limits compliance studies: on file for all RAM activities, submitted to FDOH .313 Yes ☐ No ☐
- c. Shipping papers: RAM copies (dated) kept for 2 yr, waste for 3 yr .1502(1), 49 CFR 172.201(e) Yes ☐ No ☐
- d. Inventory records: document all required info., kept for 3 years .1304 Yes ☐ No ☐
- e. RAM receipt/transfer/disposal records kept indefinitely .901(1)(d) Yes ☐ No ☐
- f. Survey meter calibration records kept for 3 years .336(1) Yes ☐ No ☐
- g. Current FL RAM licenses (SL #32-10 & GL) & all documents incorporated by reference maintained on file .901(1)(b) Yes ☐ No ☐
- h. FDOH BRC enforcement correspondence kept indefinitely .901(1)(d) Yes ☐ No ☐

VII. PERSONNEL

A. RSP Administration

1. **Rad. Safety Committee** has required membership maintains by the ESH Dept.: qualified RSO, mgmt. rep., Pls/members experienced with rad sources used at FSU .209(2) Yes ☐ No ☐

**RAM RADIATION SAFETY PROGRAM AUDIT REPORT****VII. PERSONNEL (contd.)****A. RSP Administration**

2. **Rad. Safety Office staffing** adequate to ensure compliance & safe operations .208, .209(2) Yes ☐ No ☐
3. **Rad. workers** are empowered, communicate with RSO & mgmt. on rad issues & question status quo (i.e., strong safety culture) (recommended) Yes ☐ No ☐

B. Training Program

1. **Rad. safety basics training** adequate & provided to all radiation workers .902(1) Yes ☐ No ☐
2. **Function-specific rad. safety training**, including practical training & testing, provided to all workers as appropriate, based on job functions: Yes ☐ No ☐
– Sealed RAM source user .208(1), .209(2), 1307
– Unsealed RAM source user .208(1), .209(2), .1307
3. **RSO training** adequate & provided to RSO & ARSO .208(1), .209(2), .1305(2) Yes ☐ No ☐
4. **Hazmat employee training** (USDOT/IATA RAM/hazmat shipping training): .1501, Yes ☐ No ☐
workers with hazmat shipping duties (including RSO/ARSO) complete .1502(2),
initial HET within 90 days & refresher HET every 3 years 49 CFR Part 172, Subpart H
5. **RS refresher training** adequate & provided to all workers (recommended) Yes ☐ No ☐
6. **RSO refresher training** completed every 3-5 years (recommended) Yes ☐ No ☐

VIII. AUDIT FINDINGSFacilitiesEquipmentProceduresPersonnel

Amy Allen, RSO

(Auditor Name & Title)

(Signature)

Amy Allen, RSO

(RSO Name & Title)

(Signature)



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9. Radwaste disposal records kept & demonstrate proper disposal .103, .328(1), 49 CFR 172.201(e) Yes ☐ No ☐



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Yes ☐ No ☐
Yes ☐ No ☐
Yes ☐ No ☐

VI. PROCEDURES (contd.)

E. Records, Reports & Notifications

Yes ☐ No ☐

Yes ☐ No ☐

1. **GL RAM:** RSO reports any changes to the GL RAM source inventory to FDOH BRC .205., .206 Yes ☐ No ☐

2. **Incidents:** RSO makes required notifications & submits required reports within specified times in the event of a rad incident 64E-5 Parts III, IX, XIII Yes ☐ No ☐ N/A ☐

3. **Survey/Wipe Records:** have all required info & retained for 3 years .1319(3), (4) Yes ☐ No ☐

4. **SL RAM Training Records**

Yes ☐ No ☐

Yes ☐ No ☐

Yes ☐ No ☐

a. Rad. safety training records for users of SL RAM document info. required by .1307 & records maintained indefinitely (recommended) .1307(3) Yes ☐ No ☐

b. Rad. safety training records document .902(1) topics & practical training/testing (recom.) Yes ☐ No ☐



RAM RADIATION SAFETY PROGRAM AUDIT REPORT

- c. Training records document annual refresher instruction on .902(1) topics, review of the last annual RSP report, plus a Q&A session (recommended) Yes ☐ No ☐

5. DOT RAM-Hazmat Employee Training (HET) Records

Yes ☐ No ☐

Yes ☐ No ☐

Yes ☐ No ☐

- a. HET records maintained for all workers with job functions impacting Class 7 RAM transport safety for 90 days beyond worker termination 1502(2), 49 CFR 172.704(d) Yes ☐ No ☐
- b. HET records document training in all topics specified in 49 CFR 172.702(a) & have all info. required by 172.704(d) 49 CFR 172.704(d) Yes ☐ No ☐
- c. HET records show training completed within 90 days of employment or change in job function, & refresher training provided every 3 years 49 CFR 172.704(c) Yes ☐ No ☐

6. RSP Records

Yes ☐ No ☐

Yes ☐ No ☐

Yes ☐ No ☐

Yes ☐ No ☐

Yes ☐ No ☐

Yes ☐ No ☐

Yes ☐ No ☐

Yes ☐ No ☐

Yes ☐ No ☐



☢ RAM RADIATION SAFETY PROGRAM AUDIT REPORT ☢

- a. Leaking sealed source reports: FDOH BRC notified within 5 days of discovery of a sealed source contaminated > 0.005 uCi; report kept on file N/A ☒ Yes ☐ No ☐
.312(1)
- b. Public dose limits compliance studies: on file for all RAM activities, submitted to FDOH Yes ☐ Io ☐
.313
- c. Shipping papers: RAM copies (dated) kept for 2 yr, waste for 3 yr Yes ☐ Io ☐
172.201(e) .1502(1), 49 CFR
- d. Inventory records: document all required info., kept for 3 years Yes ☐ Io ☐
.1304
- e. RAM receipt/transfer/disposal records kept indefinitely Yes ☐ Io ☐
.901(1)(d)
- f. Survey meter calibration records: kept for 3 yr Yes ☐ Io ☐
.336(1)
- g. Current FL RAM licenses (SL #32-10 & GL) & all documents Yes ☐ Io ☐
incorporated by reference maintained on file .901(1)(b)
- h. FDOH BRC enforcement correspondence kept indefinitely Yes ☐ Io ☐
.901(1)(d)

VII. PERSONNEL

A. RSP AdministrationYes ☐ No ☐

1. **Rad. Safety Committee** has required membership maintains by the ESH Dept.: Yes ☐ Io ☐
qualified RSO, mgmt. rep., Pls/members experienced with rad sources used at FSU
.209(2)

Yes ☐ No ☐

2. **Rad. Safety Office staffing** adequate to ensure compliance & safe operations Yes ☐ Io ☐
.208, .209(2)

Yes ☐ No ☐

3. **Rad. workers** are empowered, communicate with RSO & mgmt. on rad issues Yes ☐ Io ☐
& question status quo (i.e., strong safety culture) (recommended)



☢ RAM RADIATION SAFETY PROGRAM AUDIT REPORT ☢

VII. PERSONNEL (contd.)

B. Training Program

1. **Rad. safety basics training** adequate & provided to all radiation workers .902(1) Yes ☐ No ☐
2. **Function-specific rad. safety training**, including practical training & testing, Yes ☐ No ☐
provided to all workers as appropriate, based on job functions:
– Sealed RAM source user .208(1), .209(2), 1307
– Unsealed RAM source user .208(1), .209(2), .1307
3. **RSO training** adequate & provided to RSO & ARSO .208(1), .209(2), .1305(2) Yes ☐ No ☐
4. **Hazmat employee training** (USDOT/IATA RAM/hazmat shipping training): .1501, Yes ☐ No ☐
workers with hazmat shipping duties (including RSO/ARSO) complete .1502(2),
initial HET within 90 days & refresher HET every 3 years 49 CFR Part 172, Subpart H
• Current qualified hazmat personnel: A. Allen, new RSO, R. Gaytan, former interim RSO, & W. Cofer (RCI).
5. **RS refresher training** adequate & provided to all workers (recommended) Yes ☐ No ☐
6. **RSO refresher training** completed every 3-5 years (recommended) Yes ☐ No ☐
-

VIII. AUDIT FINDINGS

Facilities

—

Equipment

—

Procedures

—

(Auditor Name & Title)

(Signature)

(RSO Name & Title)

(Signature)